



PRIVACY NOTICE

This notice, which is required by state and federal law, describes how information about you may be used and disclosed and how you can get access to this information. Please read it carefully.

Protected Information. While receiving care from our facility, information, including your medical history, treatment, and payment for your health care may be originated and/or received by Iowa Orthopaedic Center, P.C. Information which can be used to identify you and relates to your medical care, or your payment for medical care, is protected by state and federal law (“Protected Information.”)

Iowa Orthopaedic Center, P.C., hereinafter referred to as IOC, will safeguard the security and confidentiality, as set forth in the Health Insurance Portability and Accountability Act (HIPAA), both physical and electronically, of Protected Information our patients provide to us.

IOC will conduct its business in such a manner that Protected Information will be submitted as necessary, including, but not limited to, hospitals, health care providers outside our facility who may also be involved in your care, nursing home or rehabilitation facilities, pharmacies, peer review, quality assurance, payment purposes, your insurance company or other third party payors. IOC will request any necessary business associate or organization who receives Protected Information maintain the confidentiality standards as set forth in HIPAA.

Workers’ Compensation Protected Information will be disclosed as authorized and to the extent necessary to comply with laws relating to workers’ compensation or other programs providing benefits for work-related injuries or illness without regard to fault. This includes work-related injuries that are alleged, under investigation, or compensable.

Protected Information may be released if you are involved in legal or litigated proceedings, including, but not limited to, lawsuits, assisting and complying with law enforcement, administrative or court proceedings.

IOC will maintain an internal policy that limits the access and viewing of Protected Information to only those employees who need to have access to your Protected Information. IOC employees who violate this policy are subject to disciplinary action.

When appropriate and necessary, IOC will review and may revise our Privacy Policy to protect your Protected Information. Federal law grants you the right to receive notice of our policies and procedures used to protect your Protected Information.

Generally your Protected Information may be used and disclosed by us only with your express written authorization. However, there will be some exceptions to this general rule.

Should we revise this notice, you will be notified by IOC posting an updated copy in our main office located at 411 Laurel Street, Suite 3300, Des Moines, Iowa 50314-3084. In addition, our current privacy practices may be obtained from the privacy officer at 1040 Fifth Avenue, Des Moines, Iowa 50305.

This notice has been provided to you as a summary of how we will use your Protected Information and contains some of your rights with respect to Protected Information. If you have any more questions or for more information regarding your Protected Information, please contact the privacy officer.